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THE WHITE HOUSE

WASHINGTON

May 8, 1981

6146

MEMORANDUM FOR THE HEADS OF  
DEPARTMENTS AND AGENCIES

SUBJECT: The President's Executive Exchange Program

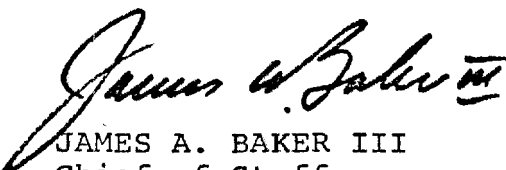
The President's Commission on Executive Exchange arranges a one-year exchange in the opposite sector for outstanding mid-level career executives from the Federal government and from private industry. The Commission Staff also arranges for a year-long educational program for these Executives.

The President has asked me to transmit the following requests to you regarding your agency's participation in the Exchange Program:

- o Please designate a Presidential Appointee, preferably yourself, to serve as liaison to the Program. Let my Special Assistant, Kate Moore know within one week whom you have designated.
- o Please agree to host 1 private sector executive within your organization. The executive will start in early September, 1981 and should report to you. Details of this assignment will be worked out at a meeting between the Commission Staff and you.
- o Please try to accommodate the Commission if you are asked to speak to the Presidential Exchange Executives. I believe you will find it time well spent. You may be receiving such a request within the next few weeks.

The President strongly supports this Program and this Administration looks forward to increased communication and understanding between business and government as a result of your agency's participation in the Executive Exchange Program.

Thank you for your cooperation.

  
JAMES A. BAKER III  
Chief of Staff

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<i>PM</i>		<i>2 Apr.</i>
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